



UN Volunteers

inspiration in action

The United Nations Volunteers (UNV) programme is seeking a qualified **Finnish national** for the following **volunteer** position:

Post Title: UNV Clean Energy and Climate Change Specialist
Host Agency: United Nations Development Programme (UNDP)
Duty Station: Georgetown, Guyana
Language: Excellent command of English, both written & spoken
Duration: Two years (initial one year contract)
Application Deadline: 9 April 2010 (**only Finnish nationals may apply**)

Description of Duties:

Under the overall guidance of the UNDP Programme Analyst Energy and Environment, and based at/reporting to the Office of Prime Minister, the UNV volunteer will undertake the following tasks:

- Keep abreast of key energy and climate change related policies, strategies, and initiatives of key partners at the national and regional level through a series of consultations, and identify potential entry points for progress towards partnership goals
- Design and formalize consultative mechanisms for consolidating partnerships among the key stakeholders, including government, university, private sector and civil society at the national and regional levels.
- Keep abreast of latest policies and strategies of key international agencies through a series of Donor Coordination Meetings, maintain a database on donors' programming strategy and cycles and identify potential entry points for resource mobilization.
- Keep the key stakeholders both at the national and regional levels informed about donor support to implementing decentralized environmental and natural resource management as well as the importance of the international environmental agreements, including renewable energy, biodiversity, international waters, and land degradation.
- Performing tasks in climate change area, which include:
 - Assisting the implementation of national and regional Global Environmental Fund (GEF) projects related to mitigation and other related GEF focal areas;
 - Efficiently scoping, prioritizing, planning, and following-up project activities related to the above projects;
 - Actively assisting in the mobilization of resources for UNDP projects from bilateral donors and GEF; Identifying new mitigation programme/project ideas through consultation with the Government, other donors, UN agencies and NGOs;
 - Carrying out specific network and liaison functions with the Government institutions, academic/research institutions, NGOs, UN organizations and other development partners in order to coordinate the overall implementation of the environment programme as well as to obtain possible cost-sharing/co-financing of programmes and projects;
 - In relation with adaptation programming activities, liaising with Technical Advisor of the Unit to further strengthen the linkage and co-benefit between mitigation and adaptation programme
- Performing other duties and responsibilities within the operations of the Environment Programme which include ;
 - Assuming full responsibility for responding to inquiries from UNDP Headquarters, UN agencies and others for information assistance, reporting, reviews, project briefs, etc;
 - Arranging for and servicing missions, seminars and workshops as well as drafting and preparing for circulation of materials and documents;
 - Monitoring UNDP-funded activities and ensuring that programmes/projects are progressing according to planning. This includes assisting project authorities in problem-solving and implementing corrective measures requiring undertakings of frequent monitoring visits to assigned projects;
 - Actively participating in and contributing to UN system coordination and programming e.g. through the UN Development Assistance Framework, joint programming initiatives, thematic groups, etc; Performing other duties, which the supervisor may deem appropriate.

Results/Expected Output:

- Policy support/ harmonization and programme development
- Capacity development and technical support
- Partnership building, resource mobilization and knowledge networking
- A final statement of achievements towards volunteerism for development during the assignment such as specific quantification of mobilized volunteers, activities, capacities.

Furthermore, UNV volunteers are encouraged to:

- Strengthening their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and taking active part in UNV activities (for instance in events that mark the International Volunteers Day (IVD);
- Getting acquainted with and building on traditional and/or local forms of volunteerism in the host country;
- Reflecting on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contributing articles/write-ups on field experiences and submitting them for UNV publications/websites, newsletters, press releases, etc.;
- Assisting with the UNV Buddy Programme for newly-arrived UNV volunteers;
- Promoting or advising local groups in the use of online volunteering, or encouraging relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Qualifications & Skills

- Advanced university degree (equivalent to Master's degree) in environmental management, environmental economics, energy and climate change, public policy, social science or related field
- A minimum 3 years of practical and relevant professional experience, working in the area of environment in the public, private or NGO sector (i.e. energy access, energy security, climate change, etc.)
- Ability to network and establish partnerships
- Demonstrated knowledge of and experience with resource mobilization
- Excellent conceptual and analytical ability geared towards producing results within often short deadlines
- Excellent verbal and written communication skills in English
- Well developed inter-personal skills, and a proven ability at networking with Government, civil society and donor agencies

The full Terms of Reference of this assignment will be provided upon request.

UNV volunteers receive:

- A Settling-in-Grant
- A Volunteer Living Allowance for basic living costs (US\$ 1,926 single, US\$ 2,176 +1 dependent, US\$ 2,376 +2 dependents.)
- Travel costs
- Annual Leave
- Life, health and permanent disability Insurances
- A resettlement allowance upon completion of an assignment, based on its duration

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Please apply online using this link <http://one.unv.org/main/?Lang=en>.

Important: After applying online, a motivation letter with the subject clearly indicating "**UNV Clean Energy and Climate Change Specialist - Guyana**" should be sent to sonam.lhaky@unvolunteers.org.

Note: (i) Acknowledgements will be sent to short-listed applicants only; (ii) Your details may be shared with your Government for necessary clearances.

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

For further information, visit <http://www.unvolunteers.org>